

# COMMUNITY SERVICES

# 2020-2021 ORGANOGRAM-COMMUNITY SERVICES DEPARTMENT

## DEPARTMENT: COMMUNITY SERVICES

PURPOSE: TO MANAGE COMMUNITY SERVICES

FUNCTIONS:

1. Provide waste and environmental management services
2. Provide sport, recreation, arts and culture facilitation and development services
3. Provide institutional and social development services
4. Provide road traffic management services

**X1 Senior Manager(filled)**

**X1 Admin Assistant (Filled)**

## DIVISION: COMMUNITY AND SOCIAL SERVICES

PURPOSE: TO PROVIDE SPORTS & RECREATION,DISASTER MANAGEMENT SERVICES  
FUNCTIONS:

- 1.Co-ordinate arts and culture activities
- 2.Co-ordinate disaster management services with District Municipality
- 3.Co-ordinate and support Council and various sport federations' sporting activities

**X1 MANAGER: COMMUNITY AND SOCIAL SERVICES (Filled)**

**X1 Sports and Recreation Officer (filled)**

**X1 Arts & Culture Officer(filled)**

**X1 Librarian(filled)**

**X6 Library Assistant (filled)**

**X1 Disaster Management Officer(filled)**

**x1 Admin Clerk (Filled)**

## DIVISION: ROAD TRAFFIC MANAGEMENT SERVICES AND LICENSING

PURPOSE: TO PROVIDE ROAD TRAFFIC MANAGEMENT SERVICES  
FUNCTIONS:

1. Render traffic law enforcement services
2. Provide a motor vehicle registration and licensing / authority (MVRA) service
3. Provide a vehicle roadworthy testing service
4. Provide a drivers' license testing service
5. Ensure road safety promotion

**X1 MANAGER :TRAFFIC AND LICENSING(filled)**

## DIVISION: ENVIRONMENTAL & WASTE MANAGEMENT SERVICES

PURPOSE; TO PROVIDE ENVIRONMENTAL & WASTE MANAGEMENT SERVICES  
FUNCTIONS:

- 1.Provide waste management services (solid waste, refuse removal, landfill sites)
2. Provide environmental management services

**X1 MANAGER ENVIRONMENTAL & WASTE MANAGEMENT SERVICES(filled)**

**X1 Environmental & Waste Management Officer (Filled)**

**X1 Compactor Operator(Vacant)**

**X1 Landfill Supervisor(Vacant)**

**X4 Waste Truck Drivers (2 filled) (x2 Vacant)**

**X4 General Workers Waste(Filled)**

## **DIVISION: ROAD TRAFFIC MANAGEMENT SERVICES**

### **DIVISION: ROAD TRAFFIC MANAGEMENT SERVICES AND LICENSING**

PURPOSE: TO PROVIDE ROAD TRAFFIC MANAGEMENT SERVICES

**FUNCTIONS:**

1. Render traffic law enforcement services
2. Provide a motor vehicle registration and licensing / authority (MVRA) service
3. Provide a vehicle roadworthy testing service
4. Provide a drivers' license testing service
5. Ensure road safety promotion

**X1 MANAGER :TRAFFIC AND LICENSING(filled)**

### **SUB-DIVISION: REGISTERING AUTHORITY**

PURPOSE: TO PROVIDE ROAD TRAFFIC MANAGEMENT SERVICES

**FUNCTIONS:**

1. Provide a motor vehicle registration and licensing / authority (MVRA) service
2. Provide a vehicle roadworthy testing service
3. Provide a drivers' license testing service

**x2 Chief Licensing Officers(x2filled)**

### **SUB-DIVISION: ROAD TRAFFIC LAW ENFORCEMENT**

PURPOSE: TO RENDER ROAD TRAFFIC LAW ENFORCEMENT SERVICES

**FUNCTIONS:**

1. Provide and manage road traffic law enforcement field services
2. Provide road traffic law enforcement administrative services

**X1 Chief Traffic Officer (filled)**

**X2 Traffic Superintendent(New Vacant)**

**X13 Traffic Officers (x12filled)(x1 Vacant)**

**X1 Admin Traffic Management (filled)**

**X8 Traffic Wardens(Vacant)**

### **SECTION: VEHICLE ROADWORTHY TESTING**

PURPOSE: TO PROVIDE MOTOR VEHICLE ROADWORTHY TESTING SERVICE,VEHICLE REGISTRATION AND LICENSING SERVICE

**FUNCTIONS:**

1. Provide a motor vehicle roadworthy testing service
2. Provide a motor vehicle registration and licensing / authority (MVRA) service

**X1 Management Rep VTS(Vacant New)**

**X1 Examiner of VTS(vacant)**

**X1 Pitman(vacant)**

**X2 Assistant Examiners(filled)**

### **SECTION: DRIVERS'LICENSES TESTING**

PURPOSE: TO PROVIDE DRIVERS'LICENSE TESTING SERVICES

**FUNCTIONS:**

1. Provide a drivers' license testing service

**X2 Management Representative (Filled)**

**X8 Examiner of Drivers Licenses(x4 filled & 4 vacant)**

**X2 Help desk clerks(X1filled & X1 Vacant)**